



VISTANCIA VILLAGE A COMMUNITY ASSOCIATION  
LANDSCAPE COMMITTEE CHARTER  
(Adopted May 24, 2016)

**Committee Name:**

Landscape Committee (the Committee)

**Purpose:**

The purpose of the Committee is to be available to community members for needs, concerns, and suggestions and regularly review policy level landscape maintenance and potential improvement issues with Vistancia's Manager, Service Provider and Vistancia Village A Board of Directors (the Board). The Committee will, when appropriate, make recommendations to the Board regarding landscape maintenance contract specifications and landscape improvement projects.

**Responsibilities:**

The Committee will examine the effectiveness of the Service Provider's landscape maintenance efforts and serve as a partnering resource to the Community Manager in this area. The Service Provider will meet with and interact with this Committee as instructed, but will take day-to-day operational direction from the Community Manager. The Committee will report to the Board their findings, twice a year (an interim report as well as a year-end "score-card"). The Committee will also evaluate the type and level of services provided to the community and recommend additions and/or deletions to the Community Manager and the Board in regards to RFP.

**Term:**

The Landscape Committee shall exist at the discretion of the Board.

**Number of Members:**

The Committee will have at least five (5) members (including at least one Vistancia Village A Board member and the Community Manager as ex-officio members).

**Selection of Members and Terms:**

The Committee Chair, appointed by the Board, shall recommend committee members. The Chair will not be a Vistancia Village A Board Member or the Community Manager. The Vistancia Village A Board shall approve all appointments. Committee member terms will normally be for one year. Members may serve two or more years based on experience, requirements, etc., as decided by the Board.

**Relationship to Board of Directors:**

A copy of all Committee minutes will be sent to the Board in a timely manner. The Committee shall have no authority to approve any expenditure.




*the village*  
AT VISTANCIA

**Restricted Functions:**

The Committee does not have the authority to give directions and/or instructions to contractors, management or employees. The Committee will not communicate or represent the Association's business, political interests or positions to other persons outside the Association. The Committee will not seek bids for services or any other matters without approval from the Board.

This is to confirm that the above mentioned Charter was approved by the Board of Directors, effective as of May 24, 2016 until such date as it may be modified, rescinded or revoked by the Board of Directors.



John Fairchild, President  
Vistancia Village A Board of Directors

24 MAY, 2016  
Date