



Facility Rental Application

Please return completed application to the Association office at 29701 N. Sunrise Point

Contact Information	
Resident Name	
Neighborhood/Lot #	
Street Address	
City / State / Zip Code	
Phone	H) C)
E-Mail Address	

Account Status
<input type="checkbox"/> Account Current <input type="checkbox"/> Not Current

Room Selection
<input type="checkbox"/> Clubhouse (Building B) - <input type="checkbox"/> \$25 per hour = Total hours: _____ <input type="checkbox"/> \$375 all day (8:30 AM - 11:30 PM- <i>based on availability. MAX CAPACITY: 99 PEOPLE</i>)
<input type="checkbox"/> MVC Patio - <input type="checkbox"/> \$25 per hour = Total hours: _____ <input type="checkbox"/> \$75 all day (8:30 AM - 11:30 PM- <i>based on availability. MAX CAPACITY: 35 PEOPLE</i>)
<input type="checkbox"/> MVC Kitchen - <input type="checkbox"/> \$25 per hour = Total hours: _____ <input type="checkbox"/> \$75 all day (8:30 AM - 11:30 PM- <i>based on availability</i>)

Security Deposits
<input type="checkbox"/> Clubhouse (Building B) \$500- <input type="checkbox"/> Without Alcohol <input type="checkbox"/> With Alcohol (<i>Host Liquor Liability Ins. Required</i>)
<input type="checkbox"/> MVC Patio \$500- <input type="checkbox"/> Without Alcohol <input type="checkbox"/> With Alcohol \$500 (<i>Host Liquor Liability Ins. Required</i>)
<input type="checkbox"/> MVC Kitchen \$500- <input type="checkbox"/> Without Alcohol <input type="checkbox"/> With Alcohol (<i>Host Liquor Liability Ins. Required</i>)

Payment Information
Date Paid: Rental check #: Deposit check #:

Event Information	
Date of Event: Number of guests expected:	
Type of Event:	
Rental Period - Event time MUST include setup/preparation and cleanup/check out procedure.	
Rental Start Time: Rental End Time: Total hours:	

**VISTANCIA VILLAGE A COMMUNITY ASSOCIATION
MOUNTAIN VISTA CLUB
Multi-Purpose Building B (“Clubhouse”), Patio & Kitchen**

FACILITY RENTAL AGREEMENT & APPLICATION

I, the undersigned, indemnify, defend and hold harmless the Vistancia Village A Community Association (“Association”), its agents and its employees from all claims, damages, judgments and fees arising from the use of the Mountain Vista Club Building B (“Clubhouse”), Patio and/or Kitchen and any Association common area, facility and equipment and will take full responsibility for anyone attending this event.

I will be in attendance throughout the entire length of the event and understand that if I leave the event, the event will end immediately and the entire deposit will be forfeited. _____ **Initial**

I understand that the **Rental Fee** becomes **Non-Refundable** after accounting deposits the monies. _____ **Initial**

If serving Alcohol, I understand that I am required to provide Host Liquor Liability Insurance and that a copy of the policy is to be submitted to the Association office no later than 1 week before my event*. _____ **Initial**

**Note: You may use either an insured Bartending Service or purchase a policy through your homeowners insurance or any private event insurance company. Alcohol cannot be sold.*

I acknowledge the fact that I am current on my Association dues. _____ **Initial**

I understand that if my Association account should fall past due between the time this agreement has been signed and before the scheduled event, it may render this agreement null and void. _____ **Initial**

I understand that any damage to the property, the building, the furnishings, the equipment and/or the surrounding area as a result of this event and/or its attendees will be my full responsibility and any charges incurred by the Association may be deducted from the security deposit, charged against my Association account as a Special Assessment and/or a possible claim with the insurance company listed on the Certificate of Insurance provided to the Association. I accept full responsibility for the conduct of my guests. Individuals consuming alcohol will always remain in the immediate vicinity of the Clubhouse facility. _____ **Initial**

I understand that the Clubhouse facility is a non-smoking facility and if smoking occurs, my entire deposit will be forfeited. _____ **Initial**

I also understand that clean up and restoration to its original condition is my responsibility. Clean up includes, but may not be limited to, removal of all trash and replacement of new trash liners, replacement of furnishings to their original position, removal of all decorations and debris-which includes all tape, streamers, balloons, wipe & polish tables, wipe counters, and clean floors as applicable. Surrounding areas should also be cleaned as needed. The Association will provide use of a vacuum and trash can liners. I understand if I fail to adhere to the cleaning policy, I may be charged the cleaning fees stated in this agreement plus any additional costs incurred by the Association in order to return facilities to their original condition. I understand that these fees may be deducted from the security deposit and/or charged against my Association account as a Special Assessment. _____ **Initial**

I have read and fully understand the terms of this agreement and the policies set forth in the Policies for the Multi-Purpose Building B (“Clubhouse”), Patio and/or Kitchen and by signing this document, I agree to adhere to all policies.

Member’s Signature

Date

Vistancia Village A Association Agent Signature

Date

Cleaning Fees

All Renters are required to return the facility back to the original clean condition in which it was received immediately following the conclusion of the event. In the event that the Renter has not cleaned the area properly, additional clean-up shall be charged accordingly:

Remained after scheduled "end-time"	\$20 (every 15 mins.)
Removal/ disposal of any/ all trash	\$30
Resetting of furniture	\$30
Wiping down of furniture	\$30
Cleaning/ vacuuming the floors	\$30-\$50
Removing any/ all decorations left behind	\$30
Replace/ repair any damaged furniture or building materials	*Variable*
Removal of any personal items	*Variable*

*(*Variable* depends on the cost of the item that is in need of repair/ removal. Any fees or damages done to the facilities will be withheld from your Security Deposit. If the damage incurred to the Association facilities is of greater expense than the amount of the Security Deposit, the Association may charge back your homeowner account and/ or file a claim with the insurance company listed on the Certificate of Insurance provided to the Association.)*